



hungarian  
scholarship  
board

**APPLICATION FORM  
FOR HUNGARIAN UNIVERSITY AND  
RESEARCH SCHOLARSHIP.**

**BALASSI INSTITUTE  
HSB OFFICE**  
H-1519 Budapest, P.O. B. 385  
www.scholarship.hu

Type of scholarship<sup>1</sup>

MÖB nyilvántartási szám

**APPLICANT'S DATA**

Family name (as in passport)

Given name(s) (as in  
passport)

Home Country / Citizenship  
(if different)

Place of birth (city, country)

Date of birth  
(day, month, year)

Mother's maiden name

Gender

Female   
Male

Residence

Country, Postcode

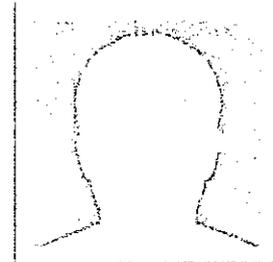
County, Town

Street, Nr.

Postal address (if different)

E-mail address

Name of Employer, address



Passport No.

Marital status

Single   
Married

Phone number  
(including Area  
Code)

Occupation

1

A – semester/partial studies (3-10 months)

B - postgraduate studies (3-21 days or 1-10 months)

C/1 - full PhD programme (36 months)

C/2 - partial PhD studies (12 months)

D - postdoctoral studies, research (1-10 months)

E - research stay (3-21 days or 1-10 months).

F - summer courses (2-4 weeks)

**APPLICATION'S DATA (TYPE A-E)**

Host Institution, Faculty<sup>2</sup>

Name of the Host

Have letter of acceptance<sup>3</sup>

1.

2.

3.

References' name  
(Occupation/Position)  
Business phone, E-Mail

Field of Research

Language of instruction

Planned duration of  
scholarship

Proposed date of arrival<sup>4</sup>  
(day, month, year)

**APPLICATION'S DATA (TYPE F)**

Name of the course organizer institute

Title of the course

Date and duration of the course

1.

2.

3.

Reference's name (Occupation/Position)  
Business phone, E-Mail

Language of instruction

<sup>2</sup> In case of graduate or postgraduate studies only applications to state institutions can be accepted.  
Részképzésre és posztgraduális tanulmányokra csak állami felsőoktatási intézményekbe lehet pályázni.

<sup>3</sup> Without the letter of acceptance, the acceptance of the candidate cannot be guaranteed.  
Fogadólevél nélkül kétséges, hogy a pályázót a választott magyar fogadóintézménye tudja-e fogadni.

<sup>4</sup> Undergraduates: February or September  
Részképzősök esetében: február vagy szeptember

**EDUCATIONAL BACKGROUND**

Higher Education Institution, Location                      Years attended (from-to)                      Field of study

1.

2.

3.

Academic degree awarded

student  
Bachelor's degree  
Master's degree  
PhD

**LANGUAGE KNOWLEDGE**

excellent

good

fair

poor

official exam taken

level/point

Hungarian

English

**OTHER**

Have you previously studied or worked in Hungary? If so, please specify

Have you been a scholarship-holder in Hungary during the past three years? If so, please specify

Are you in the course of applying for any other scholarships? If so, which one(s) and at which institution?

Person to be contacted in case of emergency (name, address, phone, e-mail)

Any other comments

I hereby certify that all informations given in this form are true and correct. I understand that I shall be responsible for any expenses which cannot be covered by the scholarship. This form is to be completed in 2 copies in English or Hungarian language (one of them must be original). Forms filled in any other languages will not be processed.

Date

.....

Signature

.....

Call for applications for foreigners  
for Hungarian state scholarships

2010-2011

Hungarian Scholarship Board



Call for applications for foreigners for Hungarian state scholarships to conduct studies or research in Hungarian institutions of higher education and research in the academic year 2010-2011 and for summer university courses in the summer of 2010.

Balassi Institute, HSB Office  
1519 Budapest, Pf. 385  
Phone: +36 1 384 9009  
Fax: +36 1 343 6489

## CALL FOR APPLICATIONS

Through the Hungarian Scholarship Board Office, the Hungarian Minister of Education and Culture offers scholarships for foreign students and professors of higher education institutions as well as research fellows who intend to gain further professional experience in Hungarian institutions of higher education or research. Scholarships can be applied for under two systems:

### BILATERAL AGREEMENTS

The Office of the Hungarian Scholarship Board (hereinafter HSB) welcomes applications by citizens of countries (and territories) that have a valid/effective educational co-operation programme with Hungary, or a bilateral agreement signed by the Hungarian Government or the Ministry of Education and Culture of Hungary and the relevant ministry of the given country (or territory). Assessment and shortlisting of applications is conducted by the relevant home country (or territory) scholarship authority or Ministry of Education, as well as dissemination of all information regarding the application procedure and deadlines. The list of countries (or territories) and contact information on the partner scholarship offices can be found on our webpage ([www.scholarship.hu](http://www.scholarship.hu)). Although the Hungarian Scholarship Board accepts applications from these countries (or territories) submitted directly to its Office, please note that the applications evaluated and forwarded by the home country (or territory) authorities *always take precedence*.

Afghanistan, Lithuania, Mongolia, Palestine, Ukraine, Yemen and Vietnam.

### SCHOLARSHIP POOL

In 2005 the Ministry of Education of the Republic of Hungary established a „scholarship pool”, a scholarship system of various types of scholarships, allowing for applications from the following countries/territories:

Albania, Austria, Belgium, Bulgaria, Canada, China, Colombia, Cyprus, Croatia, Czech Republic, Denmark, Egypt, Estonia, Finland, France, Germany, Greece, Iceland, India, Indonesia, Ireland, Israel, Italy, Japan, Jordan, Korean Republic, Kuwait, Latvia, Luxembourg, Malaysia, Mexico, The Netherlands, Norway, the Philippines, Poland, Portugal, Russia, Romania, Singapore, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, Syria, Taiwan, Thailand, Turkey, United Kingdom.

Citizens of Austria can also apply for Hungarian scholarships through *the Stiftung Aktion Österreich-Ungarn* ([www.oma.elte.hu](http://www.oma.elte.hu)).

## GENERAL INFORMATION ON APPLICATION (VALID FOR BOTH TYPES)

### SCHOLARSHIP TYPES<sup>1</sup>

The following scholarships are available in the Academic Year 2010/2011:

#### A. - semester/paralel studies (3-10 months)

Can be applied for by: undergraduate (BA/BSc) and graduate (MA/MSc) students, especially those majoring in Hungarian Language and Literature, as well as graduating students working on their theses, and students enrolled in „single track” university programmes (such as General Medicine, Dentistry, Pharmacology, Veterinary Studies, Architecture and Jurisprudence). Before application, students are required to have completed minimum two semesters at their home institutions. For Type A scholarship, an applicant may submit an application only on one occasion during his/her BA studies, and on another occasion during his/her MA studies.

#### B. - postgraduate studies, research (3-21 days or 1-10 months)

Can be applied for by: applicants holding a Master’s degree or an equivalent university degree, including PhD students who intend to do research for their dissertation, yet wish to stay in Hungary for less than 12 months. (However, PhD students cannot acquire credits at their host universities.)

#### C/1. - full PhD programme (36 months)

Only students proficient in Hungarian can apply<sup>2</sup>, the scholarship is conditional upon successful entrance exam / admission to the respective doctoral school.

#### C/2. - parallel PhD studies (12 months)

Applicants must be enrolled in a PhD programme at an accredited institution of higher education in his/her home country or in a foreign country (but not in Hungary).

#### D. - postdoctoral studies, research (1-10 months)

Applicants must have a PhD or an equivalent degree.

#### E. - research stay (3-21 days or 1-10 months)

For associate or higher ranking professors or for researchers holding minimum a PhD or an equivalent degree.

#### F. - summer courses in the summer of 2010 (1-4 weeks)

Courses must be chosen only from the list of Summer Courses 2010 published on the HSB website.

<sup>1</sup>These scholarships allow for study or research in any field of arts and sciences during the granted period at an accredited Hungarian higher education or research institution to be determined in advance.

Semester, parallel, postgraduate studies and doctoral programmes must be carried out in state-financed institutions where no tuition fee is required. For Type A scholarship, an applicant may submit an application only on one occasion during his/her BA studies, and on another occasion during his/her MA studies.

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<sup>1</sup> Applicants can apply for all scholarship types in the “scholarship pool” system. The scholarships offered in the bilateral agreements announced by the foreign partners are also categorized according to these scholarship types. In some cases the co-operation programme/bilateral agreement does not contain all the scholarships listed under the pool programme, hence they may not figure among the scholarships announced by the partner country. For citizens of countries that have a bilateral agreement and a partner scholarship country it is recommended to submit their applications directly to HSB, in the pool system, in case the bilateral agreement does not allow for a specific type of scholarship listed in the pool programme.

<sup>2</sup> Applicants are exempt who gained admission to a tuition-free program at an institution of higher education (state-financed university, full-time program), where the working language is different from Hungarian.

Type A (semester /para l studies) and type C1/C2 (full PhD and para l PhD studies) scholarships may not be extended. Type B (postgraduate studies), D (postdoctoral studies, research), and E (research stay) scholarships may be extended excep o nally, only under special circumstances, on one occasion. The scholarships are valid only for studies and research purposes in Hungary. HSB scholarships can only be used for conduc g studies or research in Hungary, which means that scholarship-holders must stay in Hungary during the whole period of their studies or research.

**The scholarships are awarded for the summer of 2010, or the academic year of 2010-2011, and these lae r ones must be n ished by 30 June 2011 at the latest.**

- Foreign ciz ens with a residence permit or in the course of applying for a residence permit in Hungary cannot apply.
- Men and women, who have an employment contract or employment relao nship as den ed by the law in Hungary cannot apply
- Students applying for part-m e or correspondence study programmes cannot apply.
- Students applying for non state-n anced universie s cannot apply.
- Students admie d to tuio n fee-paying inst uo ns of higher educao n cannot apply.

#### AGE LIMITS FOR APPLICANTS

- 30 years for scholarships for semester studies (A)
- 40 years for scholarships for postgraduate studies (B)
- 35 years for scholarship for PhD scholarships (C1/C2)
- 45 years for postdoctoral scholarships (D)

**There are no age limits for the following types of scholarships:**

- research stay (E)
- summer courses (F)

#### DOCUMENTS TO BE SUBMITTED

Every applicao n must contain **two (2) copies** of the documents listed below in one of the following languages: English, French or German<sup>3</sup> in the order given. **In addio n online applicao n will also be required on the HSB website.**

##### **A. - semester/para l studies**

- Applicao n form of the Hungarian Scholarship Board
- Curriculum Vitae
- Transcript of the last two completed semesters at the home inst uo n (Copy of BA/BSc degree – for those who have completed a BA/BSc programme)
- Lee r of interest
- Cerc ate of proc iency in Hungarian – unless there is another agreed upon working language for the proposed course/programme (to be aa ched to the lee r of invitao n)
- Copy of enrolment at the applicant's home institution

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<sup>3</sup> In case one of the documents submie d (cerc ate of the highest degree/diploma, proof of enrolment, supporto g documents) is not in one of these languages, it is requested to submit a translaio n thereof.

- › Letter of invitation by the future host institution in Hungary (The BA or MA programme at the host institution must be tuition-free.)
- › Medical certificate of satisfactory health condition

#### **B. - postgraduate studies, research**

- › Application form of the Hungarian Scholarship Board
- › Curriculum Vitae
- › List of publications
- › Copy of highest degree/diploma (i.e. MA or MSc degree)
- › Precise and detailed work plan – maximum two pages
- › Certificate of proficiency in Hungarian – unless there is another agreed upon working language for the proposed course/programme (to be attached to the letter of invitation)
- › Two letters of recommendation from two recognized experts in the relevant discipline
- › Letter of invitation by the future host institution in Hungary (In case an applicant wishes to study in a postgraduate course, that must be tuition-free.)
- › Medical certificate of satisfactory health condition

#### **C/1. - full PhD programme**

- › Application form of the Hungarian Scholarship Board
- › Curriculum Vitae
- › List of publications
- › Copy of highest degree /diploma
- › Precise and detailed work plan – maximum two pages
- › Certificate of proficiency in Hungarian – unless there is another agreed upon working language for the proposed course/programme (to be attached to the letter of invitation)
- › Two letters of recommendation from two recognized experts in the relevant discipline
- › Letter of invitation by the director of an accredited doctoral school in Hungary (in which he/she declares that the applicant can take part in a tuition-free programme if he/she is accepted in the doctoral school and the HSB scholarship is awarded to him/her). Applicants have to hand in the positive admission decision to the PhD programme of the respective Hungarian University's Doctoral Council by 1st of August 2010 at the latest.
- › Medical certificate of satisfactory health condition

#### **C/2. - partial PhD studies**

- › Application form of the Hungarian Scholarship Board
- › Curriculum Vitae
- › List of publications
- › Copy of highest degree/diploma
- › Precise and detailed work plan – maximum two pages
- › Certificate of proficiency in Hungarian – unless there is another agreed upon working language for the proposed course/programme (to be attached to the letter of invitation)
- › Two letters of recommendation, one by the applicant's home institution, one by the supervisor in Hungary
- › Copy of enrolment of the applicant's doctoral school
- › Letter of invitation by the director of an accredited doctoral school in Hungary (The PhD programme must be tuition-free.)
- › Medical certificate of satisfactory health condition

**D. - postdoctoral studies, research (1-10 months)**

- Application form of the Hungarian Scholarship Board
- Curriculum Vitae
- List of publications
- Copy of highest degree/diploma
- Precise and detailed work plan – maximum two pages
- Certificate of proficiency in Hungarian – unless there is another agreed upon working language for the proposed course/programme (to be attached to the letter of invitation)
- Two letters of recommendation from two recognized experts in the relevant discipline
- Letter of invitation by the future host institution in Hungary
- Medical certificate of satisfactory health condition

**E. - research stay (3-21 days or 1-10 months)**

- Application form of the Hungarian Scholarship Board
- Curriculum Vitae
- List of publications
- Copy of highest degree/diploma (supporting document of associate or higher ranking professorship)
- Precise and detailed work plan – maximum two pages
- Certificate of proficiency in Hungarian – unless there is another agreed upon working language for the proposed course/programme (to be attached to the letter of invitation)
- Two letters of recommendation from two recognized experts in the relevant discipline
- Letter of invitation by the future host institution in Hungary
- Medical certificate of satisfactory health condition

**F. - summer courses in the summer of 2010 (1-4 weeks)**

- Application form of the Hungarian Scholarship Board
- Curriculum Vitae
- Copy of highest degree/diploma
- Letter of interest
- One (1) letter of recommendation
- Certificate of the applicant's level of Hungarian (if there is any). The applicant's language skills can be declared by his/her recommender, as well
- Certificate of proficiency in English: only for those applicants who apply for thematic courses
- Medical certificate of satisfactory health condition

**incomplete or inaccurate applications will not be considered!**

**Application documents shall not be returned!**

**Applicants for music/arts scholarships have to attach the following documents in addition:**

- For painters, graphic artists and sculptors: photographs of three (3) works of art / sketches (with date)
- For performing artists (musicians) and conductors: high quality recordings of three (3) different styles of music, conductors have to submit three (3) original scores.

Applicants for graphic and fine arts as well as music may be required to take additional exams in the relevant Hungarian host institution before being granted a scholarship.

Applicants who wish to study at the Liszt Academy of Music must also submit their applications directly to the academy by 1st March each year, and play an audition. Candidates should not forget to indicate on these applications that they are simultaneously applying for a scholarship at the Hungarian Scholarship Board Office. For further information please contact the International Department of the Liszt Academy of Music, e-mail: [Hars.Borbala@lisztakademia.hu](mailto:Hars.Borbala@lisztakademia.hu) or [Pandi.Zita@lisztakademia.hu](mailto:Pandi.Zita@lisztakademia.hu), phone: +36 1 462 4615, +36 1 462 4616.

## FINANCIAL PROVISIONS

### A. - semester/paralel studies (3-10 months)

HUF 40 460 spend per month<sup>4</sup>, paid by the host institution, and student hostel accommodation in a university residence hall paid by the scholarship-holder<sup>5</sup>

### B. - postgraduate studies, research (3-21 days or 1-10 months)

HUF 79 200 spend per month and HUF 70 000 accommodation allowance per month, for scholarships lasting 21 days or shorter, accommodation allowance and a spend of HUF 3000/day.

These amounts are paid by the HSB Office.

### C/1. - full PhD programme (36 months)

HUF 93 000 per month, paid by the host institution, and student hostel accommodation in a university residence hall paid by the scholarship-holder<sup>6</sup>

### C/2. - parallel PhD studies (12 months)

HUF 93 000 per month, paid by the host institution, and student hostel accommodation in a university residence hall paid by the scholarship-holder.<sup>7</sup>

### D. - postdoctoral studies, research (1-10 months)

HUF 118 800 per month and HUF 80 000 accommodation allowance per month, paid by the HSB Office.

### E. - research stay (3-21 days or 1-10 months)

HUF 118 800 per month, and HUF 80 000 accommodation allowance per month, for scholarships lasting 21 days or shorter, accommodation allowance and a spend of HUF 3000/day.

These amounts are paid by the HSB Office.

### F. - summer courses in 2010 (1-4 weeks)

Tuition-free courses, free accommodation and meals.

Scholarships of the HSB cannot be awarded concurrently with other scholarships. If a scholarship-holder has another scholarship or other financial support (salary) he has to turn down the HSB scholarship.

The scholarship is meant to cover the living expenses of one person only, so there is no available financing or visa exemption for accompanying members of the family or any other persons. Neither visa related fees nor any other costs related to the grantee's stay in Hungary shall be compensated for.

### Travel Expenses

Travel expenses to Hungary and back to the country of origin are not covered by the Hungarian Scholarship Board.

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<sup>4</sup> Scholarship-holders from Russia, the Czech Republic, Poland and Slovakia who were granted their scholarship based on a bilateral agreement receive their spend from the sending Party, the amount thereof is set by the respective scholarship offices. The host institution provides them with accommodation in a university residence hall.

<sup>5</sup> The accommodation capacity of the university residence halls is limited, hence it is well-advised to inquire about the accommodation possibilities in advance)

<sup>6</sup> Scholarship-holders from Russia, the Czech Republic, Poland and Slovakia who were granted their scholarship based on a bilateral agreement receive their spend from the sending Party, the amount thereof is set by the respective scholarship offices. The host institution provides them with accommodation in a university residence hall.

<sup>7</sup> Scholarship-holders from Russia, the Czech Republic, Poland and Slovakia who were granted their scholarship based on a bilateral agreement receive their spend from the sending Party, the amount thereof is set by the respective scholarship offices. The host institution provides them with accommodation in a university residence hall.

## Health insurance

According to the European Union Council Regulations 1408/71 (EC) and 574/72 (EC), scholarship-holders who are citizens of a European Union member country or EFTA member country with the exception of Switzerland are covered in Hungary by the European Health Insurance Card. The card must be collected in the home country prior to the arrival in Hungary. Citizens of all other countries staying in Hungary for more than 1 month are covered for medical treatment in case of sudden illness. Except emergency cases none of the costs of dental care are covered. Scholarship-holders staying in Hungary for less than 1 month are required to make their own arrangements for insurance coverage.

## PROCEDURE

The deadline of both online application and submitting the two copies of the required documents is: 15<sup>th</sup> April 2010 (as per postmark). The online application system will be open from the beginning of February. Applicants are requested to follow the website of HSB from the beginning of 2010.

Only those applications will be considered that the Hungarian Scholarship Board Office receives electronically as well as in printed format by 15<sup>th</sup> April 2010.

Printed application materials should be sent to:

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BALASSI INTÉZET, MÖB IRODA  
1519 BUDAPEST PF. 385  
HUNGARY

**Attention! Applications past the deadline will not be accepted and will not be forwarded to be reviewed.**

For the application form and the list of foreign partner scholarship offices, as well as for the summer courses please consult the website of HSB at [www.scholarship.hu](http://www.scholarship.hu). The scholarships are granted by the Minister of Education and Culture based on the decisions of the HSB. The list of accepted candidates will be published on the webpage of the HSB at the end of June 2010. The list of the approved scholarship-holders for summer courses will be published at the beginning of June 2010.